

Dossier for TTF 3rd-Year Post Tenure Review (3PTR) Informal

Checklist:

DATE:

CANDIDATE:

SCHOOL/COLLEGE:

DEPARTMENT/UNIT:

DEAN:

DEPARTMENT/UNIT HEAD:

Items for Dossier:

Dean's Response to Informal Process

Unit/Department Head 3PTR Informal Report

Department or Unit Criteria (link only)

Curriculum Vitae

Candidate Statement

Materials for the Evaluation of Teaching may include (see unit policies for requirements):

Teaching Overview Report (Cognos)

Teaching Detail Report (Cognos, E-SES)

Instructor Reflection Report (OPTIONAL)

Peer Reviews of Teaching

Sabbatical Report (if applicable)

Copy of Other Unit/Department Head 3PTR Informal Report (if joint appointment)

REQUIRED

Dean's Response to Informal Process

Please check one of the following:

Informal Review

Formal Review

Do you recommend a development plan?

Yes

No

Comments:

REQUIRED

Unit Head 3PTR Informal Report

- See templated Unit/Department Head 3PTR Informal Report

REQUIRED

Department or Unit Review Criteria

- Department or unit policies (link only)
- Election of criteria, if applicable

REQUIRED
Curriculum Vitae

A comprehensive and current curriculum vitae

Please review the Office of the Provost's CV template

- Clearly differentiate between accomplishments that occurred during the review period and those that did not by using highlighted yellow.
- Identify whether publications are peer reviewed or not peer reviewed.
- Signed and dated (digital or physical)

REQUIRED
Candidate Statement

The statement should expressly address the subjects of teaching, scholarship/creative activity; service contributions to the academic department/unit, center/institute, school/college, university, professional, and the community; and contributions to diversity, equity, and inclusion.

- Must not exceed 3-6 pages
- Signed and dated (digital or physical)

REQUIRED

Materials for the Evaluation of Teaching

See Unit Policies for Requirements

IF APPLICABLE

Teaching Overview Report (Cognos)

See Unit Policies for Requirements

IF APPLICABLE

Teaching Detail Report (Cognos, E-SES)

See Unit Policies for Requirements

IF APPLICABLE

Peer Reviews of Teaching

See Unit Policies for Requirements

- One every other year
- Signed and dated by reviewer and candidate (digital or physical)

OPTIONAL
Instructor Reflection Report
See Unit Policies for Requirements

IF APPLICABLE
Sabbatical Report

IF APPLICABLE

Unit/Department Head 3PTR Informal Report (if joint appointment)