Academic Affairs (/)

Office of the Provost and Academic Affairs

NTTF Promotion Timeline

The timing of the preparation, submission, and evaluation of the promotion dossier follows a timeline similar to the tenure-track-faculty promotion and tenure process. NTTF promotion files will be accepted on a rolling basis. Files that are received in the Office of the Provost (OtP) (for instructional NTTF) and in the office of the Vice President for Research and Innovation (VPRI) (for research NTTF) between February 1 and April 1 will be decided on by the provost by June 1. The provost will notify the candidate in writing, with promotion taking effect at the beginning of the next fiscal year or with the next contract renewal, whichever comes first.

All promotion reviews have three levels of review: unit level, college or vice president level, and provost level. Typical cases may follow this rough timeline:

Prior academic year

- Candidate notifies unit head of intent to be considered no later than June 15 for 9-month; June 30 for 12-month faculty

Fall term - Preliminary Work

Fall/Early winter term - Departmental Review

- Personnel Committee: write report and a vote
- Unit vote (if required by unit policy)
- Unit head: review file and report and make recommendation

November 1

- Deans, unit directors, vice presidents (as applicable) send OtP or VPRI a confirmed list of those NTTF in the school/college/institute/center who are being considered for promotion

Winter term - School/College/Division Review

- Personnel Committee (elected): report and vote, as applicable
- Dean or vice president: review dossier and report and make recommendation
- Dean or vice president shares report and recommendation with candidate. The candidate has 10 days from receipt of the dean/vice president/director's report and recommendation to provide responsive material or information which will be included in the evaluation file.

February 1 - April 1

- Submission period for NTTF promotion dossiers to OtP for instructional NTTF and to VPRI for research NTTF.

April 1

- Provost (with input from senior vice Provost and the Office of the Vice President for Research and Innovation): review of promotion files; decision is made for each candidate

By June 1

- Candidates are notified in writing of the provost's decision

QUICK LINKS

Current UA CBA (/sites/academicaffairs2.uoregon.edu/files/2015-2018_cba_final_linked_0.pdf)

UO Policy Library (http://policies.uoregon.edu/)

Faculty Handbook (/faculty-handbook)

Forms and Templates (/content/academic-affairs-forms)

Workshops (/workshops)

Departmental & Unit Policies (/content

RESOURCES

Tenure-Track Faculty (/ttf)

Non-Tenure-Track Faculty (/nttf)

New Hires (/new-hires)

Academic Affairs Archive (/content/academic-affairs-archive)

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